

**DECLARATION BY THE CHAIRPERSON OF A BANK  
ON APPOINTMENT OF A NEW DIRECTOR**

I, the undersigned, (name) \_\_\_\_\_,  
being the Chairperson of the board of directors of  
\_\_\_\_\_, confirm that I have carefully studied all  
the information supplied in the personal declaration form and, after  
discussion with the deponent (name) \_\_\_\_\_  
and all other members of the board, and after having taken into account  
any other information at my disposal or that has come to my attention, I  
am of the opinion that the deponent (name) \_\_\_\_\_  
is a fit and proper person to take up office in this institution.

In the case of the appointment of a director I confirm that the appropriate  
conditions of the Articles of Association of the company have been  
complied with. Similarly, in the case of the appointment of an executive  
officer, I confirm that the company policy has been complied with.

NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

**DECLARATION BY THE CHAIRPERSON OF A BANK  
ON APPOINTMENT OF A NEW DIRECTOR**

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being the Chairperson of the board of directors of  
\_\_\_\_\_, confirm that I have carefully studied all  
the information supplied in the personal declaration form and, after  
discussion with the deponent (name) \_\_\_\_\_  
and all other members of the board, and after having taken into account  
any other information at my disposal or that has come to my attention, I  
am of the opinion that the deponent (name) \_\_\_\_\_  
is a fit and proper person to take up office in this institution.

In the case of the appointment of a director I confirm that the appropriate  
conditions of the Articles of Association of the company have been  
complied with. Similarly, in the case of the appointment of an executive  
officer, I confirm that the company policy has been complied with.

NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

**INFORMATION SHEET FOR THE APPLICANT AND EACH OF ITS  
SUBSTANTIAL SHAREHOLDERS (IF CORPORATE)**

1	<b>Name:</b>	
2	Former name(s) (if any) by which the applicant has been known	
3	<b>Principal business activities:</b>	
4	<b>Head/main office</b>	
	Address:	
	Telephone No:	
	Fax.	
	e-mail	
<b>Management - Board of Directors &amp; Board Committees:</b>		
5	<b>Board of Directors:</b>	
	Name	No. of years as board member
	a)	
	b)	
	c)	
	d)	
	e)	
	f)	
	g)	
	h)	
i)		
6	<b>Board Committees</b>	
	Name and purpose of committee(s)	Names of members

7	Officers:		
	Name	Position	No. of years as officer
	a)		
	b)		
	c)		
	d)		
	e)		
	f)		
	g)		
h)			
<b>Ownership Profile</b>			
8	Shareholders Name / Country of Citizenship / Residence / Paid up capital % (5% or more)		
9	Number of other shareholders with less than 5%		
10	TOTAL number of shareholders		
<b>Organisation Profile:</b>			
11	a) Organisation chart: Attach an organisation chart indicating major departments or divisions with names, positions and titles of officers heading each department or division.		
	b) Functions: Attach a list of functions or responsibilities for each department or division listed in the organisation chart indicating the number of personnel or staff for each.		
	c) Qualifications of significant shareholders, directors and officers: attach a detailed information for each significant shareholder (5% or more)		
	d) Attach Personal Declaration Form of each significant shareholder, director and officer and an Information Sheet for each significant corporate shareholder.		
	e) Powers and purposes: Attach the latest copy of the Memorandum and Articles of Association if not previously submitted to the BSS.		

12	Shareholding in any other bank:
<b>QUESTIONNAIRE (FOR APPLICANTS ONLY)</b>	
13	Names and addresses of the applicant's bankers within the last three years.(Please also indicate the applicant's principal bankers)
14	Name and address of the applicant's external auditors.
15	Does the applicant hold, or has it ever held, any authority from a supervisory body to carry on any business activity in South Sudan or elsewhere? If so, give particulars. If any such authority has been revoked, give particulars.
16	Has the applicant ever applied for any authority from a supervisory body to carry on any business in South Sudan or elsewhere other than the authority mentioned in answer to Question 9? If so, give particulars. If any such application was for any reason refused or withdrawn after it was made, give particulars.
17	Has the applicant or any company in the same group within the last three years failed to satisfy a judgment debt under a court in South Sudan or elsewhere within a year of the making of the Order? If so, give particulars.

18	<p>Has the applicant or any company in the same group made any compromise or arrangement with its creditors within the last three or otherwise failed to satisfy its creditors in full? If so, give particulars.</p>
19	<p>Has a receiver or an administrative receiver of any property of the applicant or any company in the same group been appointed in South Sudan, or has a substantial equivalent of any such person been appointed in any other jurisdiction, in the last three years? If so, give particulars, including whether the receiver is still acting under the appointment.</p>
20	<p>Has a petition been served in South Sudan for an administrative order in relation to the applicant or company in the same group, or has the substantial equivalent of such a petition been served in any other jurisdiction, in the last three years? If so, give particulars.</p>
21	<p>Has a notice of resolution for the voluntary liquidation of the applicant or any company in the same group been given in South Sudan, or has the substantial equivalent of such a petition been served in any other jurisdiction, in the last three years? If so, give particulars.</p>
22	<p>Has a petition been served in South Sudan for the compulsory liquidation of the applicant institution or any company in the same group, or has the substantial equivalent of such a petition been served in any other jurisdiction, in the last three years? If so, give particulars.</p>
23	<p>State whether the applicant company has ever been under any criminal investigation, prosecution disciplinary action(s), and/or public criticism or trade sanctions in connection with banking and financial services in South Sudan or elsewhere.</p>

24	Are there any material matters in dispute between the applicant institution and the Sudan Revenue Authorities or any equivalent taxation authorities in any other jurisdiction? If so, give particulars.
25	Is the applicant or any company in the same group engaged, or does it expect to be engaged, in South Sudan or elsewhere in any litigation that may have a material effect on the resources of the institution? If so, give particulars.
26	Is the applicant company engaged, or does it expect to be engaged, in any business relationship with any of its (prospective) directors, officers or managers? If so, give particulars.
27	Is the business of the applicant's directors, officers or managers or of companies in the same group guaranteed or otherwise underwritten or secured, or expected to be guaranteed or underwritten or secured, by the applicant company? If so, give particulars.
28	Please provide any other information which may assist the BSS in reaching a decision on the application.

**IMPORTANT NOTE:**

1. All sections of this form must be filled.
2. If any space provided is not enough, the required information or data needed may be supplied as an attachment.
3. All attachments should be labeled using the relevant section requiring the attachment.